

Minutes of the
Board Meeting of Walking on Air held on the
13th January 2025 at 19:30 on ZOOM.

Attendees:

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| Dave Tuttle | Chairman, Director. |
| Peter Clayton | Treasurer, Director. |
| Derek Storey | Director. |
| Clare Johnston | Director. |
| Alan Carbray | Director. |
| Andrew Gordon | Secretary, Director. |

1. Apologies:

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| Garry Simpson | Director. |
| Maria Duncan | Director. |
| Jim Cook | Director. |

The Chairman welcomed all to the meeting.

2. Approval of minutes of last meeting.

Treasurer approved the minutes of the previous meeting held on the 20th of November 2024. Seconded by Alan Carbray.

3. Matters arising.

- a) Secretary reported the WoA air ex cost on the website is now updated to £60.
- b) Secretary reports that the last 6 months of board meetings minutes are now on the WoA website. The meeting agreed that the last set of minutes be published on the WoA website and that the WoA membership criteria also be published as a separate document on the website.

Action:- Secretary.

- c) Treasurer reports new charger and display unit not purchased. There then followed a general discussion on the best method to weigh WoA pilots. The meeting agreed that Alan and Clare were best qualified to consider the best most suitable method to weigh pilots. Alan stressed that whatever method of weighing was selected, safety, dignity and ease of use are critical. Clare stated that we should maximise the independent use of the weighing system by pilots. Alan and Clare agreed to research the best method to weigh WoA pilots.

Action:- Alan Carbray & Clare Johnston.

- d) Treasurer to place notice to keep the scales area clear for wheelchair access once the new pilot weighing system is in place. Treasurer also reported that hoists and slings are also stored in this area. A notice to keep the area around the simulator clear is needed.

Action:- Treasurer.

- e) Treasurer still working on the draft letter to Reiner Kipp, SGU Chairman, proposing that front hand controls are fitted to LOV.

Action:- Treasurer.

- f) Any WoA board member to check if the WA1 location is being displayed in the clubhouse TV monitor.

Action:- WoA board members.

- g) Treasurer reports the gift aid documentation will be completed by the end of the tax year.

Action:- Treasurer.

- h) Treasurer reported that he is still to speak to John Dunnington re fitting "Launch Assist System" to WA1.

Action:- Treasurer.

- i) Treasurer advised that he will follow up with Reiner that he has submitted award proposal to BGA Disability Access Group.

Action:- Treasurer and Secretary.

- j) Alan Carbray reported on the meeting that took place on the 6th of December between “Motability” and the “Scottish Disability Sports Organisation” where “Walking on Air” was on the agenda. As a result of this meeting and speaking with Graeme Doig, Alan has been invited to the Kinross Disability Sports Organisation Development Evening. Alan asked if WoA has any banners and handouts that he can take to the Development Evening. Derek agreed to look out the spare WoA banner and the meeting agreed to consider the purchase of a “fold up blind” type banner that is self-supporting and easy to carry. Alan volunteered to some pricing for banners. It was suggested that Alan also make direct contact with “Motability,” and this was agreed. **Action:- Alan Carbray and Derek Storey.**
- k) Derek reported that Alan Ballantyne will be on the new 2024 rota and the board agreed to start the rota (and flying season) on the 14th of March 2025. **Action:- Derek Storey.**
- l) Clare reported she is still to set up the Treasurer to be able to receive card payments. **Action:- Clare Johnston & Treasurer.**
- m) The board considered the flights offered to ground crew and felt the present system should continue.

4. **Chairman's report.**

The Chairman thanked all the Instructors, Board members and Helpers for their ongoing work in support of WoA. He wishes to be back soon.

5. **Treasurer's report.**

Treasurer reported the following:-

- i. Two bonds with a combined value of £37,000.
- ii. Current Account: £9,793.
- iii. Received from Colin Steward's estate £5,000.

6. **Secretary's report.**

No report this meeting.

7. **Engineering report** (including current WA1 availability).

- Treasurer reported WA1 serviceable.

8. **Future of Walking on Air post 2024 flying season.**

To be discussed as part of Clare's report at a special board meeting on the 17th of February 2025.

9 **PVG and Disclosures.**

Garry reported (pre meeting) that PVG's are coming through and he will chase up the rest.

Action:- Garry Simpson.

10. **Digital Asset Storage.**

Clare reported that on “Google Workspace” WoA has been offered one hundred terabytes of data storage. The board agreed that WoA can store all our digital data including board meeting minutes, AGM minutes, blank membership documentation, photos and videos, engineering documentation and so on. Clare explained that only board members would have access to this data. **Action:- All board members.**

The board at the last meeting agreed to move away from “Zoom” to another Provider due to the limited duration of meetings allowed on Zoom and the 9-minute delay in logging back in. The Board agreed that the next board meeting would be on “meet.google.com” Clare has been the lead on this and explained that she will send out the invitations to the meetings and will run a test meeting over a couple of days to test that we can all log in successfully from our devices. **Action:- Clare Johnston.**

Post meeting update

Clare stated that iPads will work with Google Meet, but an actual download and set up to use it is required. For computers and Android phones/tablets it is ready to go with no installation.

Peter and Alan volunteered to hold “admin” passwords.

Clare also reported that she has been working with Sally Woolwich in developing WoA digital data systems and the WoA website. Clare also reports that she can now update the WoA website.

The WoA board is grateful and would like to thank Sally for all her work in support of WoA and on our website.

11. Any other competent business.

Derek reported that we have a shortage of instructors for the coming flying season. Currently he believes we have four instructors available, but not all have confirmed their availability for the 2025 flying season. WoA needs five instructors as a minimum to ensure no instructors are overworked and only need to volunteer 1 week in five. Derek reported that he has not had any new instructors coming forward this year, so we may have to find an alternative arrangement for the fifth week. Derek suggested that WoA pilots could put their name down on the SGU flying list and when their name reaches the top of the list, the flight would take place in WA1 but with the SGU instructor. This would mean the WoA pilots needing to arrive at Portmoak early and there would be no guaranteed time slot. The meeting felt that this would not work for many WoA pilots and the SGU would need to agree. Derek agreed to email the SGU asking for volunteer instructors for WoA.

Action:- Derek Storey.

Derek also informed the meeting that we can e-mail the WoA board without needing to list all the board members names in the e-mail. The email address for all the board members is:- board@walkingonair.org.uk
Secretary agreed to use this email for board business minutes and will check with each board member to ensure they have received these minutes.

Action:- Secretary.

11. Date of next meetings.

Monday 17th February 2025 at 19:30 via Meet.Google.com
(Special agenda meeting to discuss Clare’s report on the future of WoA)

Monday 3rd March 2025 at 19:30 via Meet.Google.com
(Normal agenda board meeting)

Andrew Gordon,
Secretary WoA,
13th January 2025.